



## **STATUTES- 2022**

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**NMV UNIVERSITY**

**SATYAM, GNANAM, ANANTAM**

## **STATUTES**

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## **CHAPTER 1 - PRELIMINARY**

### **1.1 SHORT TITLE AND COMMENCEMENT**

1. These statutes shall be called the “The Statutes of NMV University”. They will come into force from the date of assent of the Management Committee.

### **1.2 DEFINITIONS**

Definitions: - In these Statues, unless the context otherwise requires

1. “Act” means the Tamil Nadu Private Universities Act, 2019 (TN Act No. 12 of 2019);
2. "Academic Council" means the Academic Council of the NMV University;
3. “Board” means the Faculty Board, the Board of Studies, the Planning Board, or any other Board of the NMV University;
4. “Board of Trustees” means the Board of Trustees, Saraswathy Veeraiyan Charitable Trust.
5. "Chancellor", "Pro-Chancellor", "Vice-Chancellor" and "Pro-Vice-Chancellor" means respectively the "Chancellor", the "Pro-Chancellor”, the "Vice-Chancellor" and the "Pro-Vice-Chancellor” of the NMV University;
6. "Controller of Examinations", means a person appointed/ deputed for the conduct University examination(s) and all the related issues;
7. “Department” means a Department of Studies and includes a Centre of Studies and Research;
8. “School” means a School of Study created through a resolution of the Executive Council to undertake teaching and research in a particular field of specialisation and is synonymous with “Faculty” / “Institution” /

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- “College” wherever used in the Act;
9. “State Government” means the Government of Tamil Nadu
  10. “Trust” means the Saraswathy Veeraiyan Charitable Trust.
  11. “Trustees” means the trustees of Saraswathy Veeraiyan Charitable Trust.
  12. "University" means NMV University.
  13. The Words and expressions used but not defined in these Statutes shall have the meaning assigned to them in the Tamil Nadu Private Universities Act, 2019 and;
  14. The powers conferred on the University under the Act shall be exercised by the Officers and the Authorities of the University, as laid down in the Act, the Statutes and the Ordinances of the University.

### **1.3 OBJECTIVES, VISION, LOGO OF THE UNIVERSITY**

#### **OBJECTIVES - EDUCATION, MEDICAL RELIEF, RESEARCH, COMMUNITY OUTREACH**

1. To set up a top ranked world renowned University, which will attract the best of faculty and students from across the world.
2. To build the highest quality of Centers of Learning and Research in the field of Science, Technology, Engineering, Medicine, Health Sciences, Law, Management, Education, Agriculture, Veterinary Sciences, Environment, Humanities, Architecture and Design, Arts, Sports and other fields of Higher Education.
3. To be the driver of Indian renaissance in knowledge creation and research in Science and Humanities.
4. To meet and set global standards of academic excellence and research.
5. To create a new model of higher education rooted in Indian Ethos, that will help transform India to a global knowledge superpower.
6. To develop a multidisciplinary and holistic higher education system that aims for complete development of students - cognitive, emotional, social, ethical and spiritual.
7. To develop a dynamic curriculum that will help instil among students develop a deep sense of respect towards the Indian Constitutional values, a deep pride in being Indian, awareness of the earth and environment issues, respect for humanity, thereby becoming a true global citizen.
8. Create a multidisciplinary university where professionals from medical sciences, engineering, social sciences, arts, humanities can work together and develop effective solutions for humanity.
9. To develop secondary and tertiary care hospitals that integrate the best practices from various systems of medicines (modern medicine, ayurveda, yoga) to provide complete and most effective health care for a patient.
10. To set up centers of excellence in research in the areas of integrative medicine, public health, tropical medicine, cancer, artificial intelligence,

machine learning, environment & sustainability, Indian culture and history.

## **VISION**

To create an inspired space where the best of scholars, scientists, and leaders from across the world can work together to develop innovative solutions for complex problems and build a better future for Earth.

## **MOTTO**

SATYAM, GNANAM, ANANTHAM / TRUTH, KNOWLEDGE, BLISS

Truth and Knowledge will create bliss for the world.

Three Pillars of our Institution

1. Satyam - Truth is the foundation of all that is eternal. It is the bedrock of our existence.
2. Gnanam - Higher Knowledge, our very raison d'etre.
3. Anantham - The outcome of all our knowledge and actions is pure bliss for the self and creates happiness for the world.

The final outcome of knowledge and research must be to create happiness and to make our world a better and happier place to live.

## **LOGO**



Lotus flower in full bloom with the Sun in the central petal.

The Lotus symbolises enlightenment, purity, wisdom and triumph over obstacles

The Sun symbolises Light of knowledge, the power to vanquish the darkness of ignorance.

**SECTION 3 - SEAL, FLAG, ANTHEM OF THE UNIVERSITY**

1. The University shall have a unique seal to be used for the purposes of the University. The design of the seal shall be as approved by the Management Committee.
2. The University may have a unique Flag and Anthem, and other symbolic expression, abbreviations or likewise, which shall be as approved by the Management Committee.

## **CHAPTER 2 - OBJECTS AND POWERS OF THE UNIVERSITY**

### **2.1 OBJECTS OF THE UNIVERSITY**

1. The objects of NMV University shall be to disseminate and advance education, knowledge and skill by providing instructional, research and extension of facilities in such branches of learning as it may deem fit and the said University shall endeavour to provide to students and teachers the necessary atmosphere and facilities for the promotion of,-
  1. innovations in education leading to restructuring of courses, new methods of teaching, training and learning including on-line learning, blended learning, continuing education and such other modes and integrated and wholesome development of personality;
  2. studies in various disciplines;
  3. inter-disciplinary studies;
  4. national integration, secularism, social equity and engineering of international understanding and ethics;
  5. educational programmes for diplomas, degrees and post-graduate courses, doctorate degrees and post-doctoral programmes and to maintain high standards of education;
  6. collaboration with national and global institutions, and creation of capabilities for upgrading programmes to the global standards, subject to the guidelines of the UGC and other regulatory bodies.

### **2.2 POWERS OF THE UNIVERSITY**

**(As per Section 13 of Tamil Nadu Private Universities Act, 2019)**

The University shall have the following powers, namely:-

1. to provide for instructions in such branches of learning as the Private University may, from time to time, determine and to make provisions for

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- research and for the advancement and dissemination and application of knowledge and skills;
2. to impart and promote the study of humanities and social sciences, science, engineering and technology, management, law, medical and allied sciences and any other professional courses through in-campus, off-campus, and satellite centers or by distance educational programmes;
  3. to honour educational stalwarts and persons of academic eminence with the decoration of professor Emeritus;
  4. to grant, subject to such conditions as the Private University may determine, diplomas or certificates to, and confer degrees or other academic distinctions on the basis of examinations, evaluation or any other method of testing on persons, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient cause;
  5. to confer honorary degrees or other distinctions in the manner prescribed;
  6. to provide education and training including correspondence and such other courses, to such persons who are not members of the NMV University, as it may determine;
  7. to institute Directorships, Professorships, Associate Professorships, Readerships, Assistant Professorships, Lectureships and other teaching or academic posts required by the NMV University and to make appointments for the same;
  8. to create administrative, ministerial and other posts and to make appointments thereto;
  9. to appoint or engage persons of eminence working in any other University or Organisation permanently or for a specified period;
  10. to co-operate, collaborate or associate with any other University or Authority or Institution in India and abroad in such manner and for such purpose as the NMV University may determine;
  11. to establish and maintain schools, centers, specialised laboratories or other units for research and instructions as are in the opinion of the NMV University, necessary for the furtherance of its objects;

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12. To institute and award fellowships, scholarships, studentships, medals and prizes;
13. To establish constituent colleges, regional centers, additional campuses and study centers in such places in the county / offshore as it deems fit subject to the norms of the National Regulatory bodies.
14. To establish and maintain and supervise residences, hostels within the NMV University and promote the health and general welfare activities for students and staff;
15. To make provisions for research and consultancy, and for that purpose to enter into such arrangements with other institutions or bodies as the NMV University may deem necessary;
16. To declare a center, an institution, a department, or school, as the case may be, in accordance with the statutes;
17. To determine standards for admission into the NMV University, which may include examination, evaluation or any other method of testing;
18. To prescribe, demand and receive payment of fees and other charges;
19. To create a corpus, receive and manage the funds of the university
20. To make such arrangements in respect of the residence, discipline and teaching of women and other disadvantaged students as the NMV University may deem fit;
21. To regulate and enforce discipline amongst the employees and students of the NMV University and take such disciplinary measures in this regard as may deem necessary by the NMV University;
22. To make arrangements for promoting the health and general welfare of the employees of the NMV University;
23. To receive donations and to acquire, hold, manage and dispose through sale or lease or rent of any property, movable or immovable for the welfare of the NMV University;
24. To borrow without security or by way of hypothecation or mortgage against the property of the NMV University with the approval of the sponsoring

body;

25. To appoint either on contract or otherwise, visiting professors, emeritus professors, consultants, fellows, scholars, artists, course writers and such other persons who may contribute to the advancement of the objects of the NMV University;
26. To organise and to undertake extra-mural studies and extension service;
27. To do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the NMV University.

## **CHAPTER 3: ADMISSION OF STUDENTS**

### **3.1 ADMISSION OF STUDENTS**

1. NMV University shall, subject to the provisions of Tamil Nadu Private Universities Act, 2019 and the relevant statutes and regulations of the UGC and other regulatory bodies, as the case may be, be open to all persons.
2. Nothing contained in sub-section (1) shall require a Private University,-
  - a) to admit to any course of study any person who does not possess the prescribed academic qualification or standard;
  - b) to retain on the rolls of the Private University any student whose academic record is below the minimum standard required for the award of a degree or other academic distinction;
  - c) to admit any person or retain any student whose conduct is prejudicial to the interest of the Private University or the rights and privileges of other students and teachers;
  - d) to retain on rolls of the Private University any student who fails to remit necessary fees as prescribed for the course.
3. Subject to the provisions of sub-sections (1) and (2) and the standard admission process of the Private University as may be prescribed, the Private University shall reserve thirty-five percentage of seats in each course of study

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for resident students of Tamil Nadu.

4. Admission of students to thirty-five percentage of seats reserved for resident students of Tamil Nadu under sub-section (3) shall be made following the reservation as per law in force. Explanation. - For the purpose of this section "Resident student of Tamil Nadu" means:-
  - a) a student who or either of whose parents has resided in the State of Tamil Nadu for a period of not less than five years preceding the qualifying examination; or
  - b) a student who has studied in any one of the educational institutions in the State of Tamil Nadu for a period of not less than five years leading to the qualifying examination.
5. Every candidate for a Private University examination shall, unless exempted from the provisions of Section 38(1) (b) of the Tamil Nadu Private Universities Act, 2019 by a special order of the Executive Council made on the recommendation of the Academic Council, be enrolled as a member of the Private University. Any such exemption may be made subject to such conditions as the Executive Council may think fit.
6. No candidate shall be admitted to any Private University examination unless he is enrolled as a member of the Private University, and has satisfied the requirements as to the attendance required for the same or unless he is exempted from such requirements of enrolment or attendance or both by an order of the Executive Council passed on the recommendation of the Academic Council. Exemptions granted under section 27 of the Tamil Nadu Private Universities Act, 2019 shall be subject to such conditions as the Executive Council may think fit.
7. Any student or candidate for an examination, whose name has been removed from the rolls of the Private University by the orders or recommendation of the Academic Council or Controller of Examinations, as the case may be, and who has been debarred from appearing at the examinations for more than one year, may within ten days of the date of receipt of such order, appeal to the Vice-Chancellor
8. No candidate shall be admitted to any university examination unless he is

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enrolled as a member of the university and has satisfied all the requirements such as attendance, or other requirements as recommended by the academic council.

9. Any decision taken by the Vice-Chancellor in this regard shall be final.
10. Fee committee shall be setup up in accordance with the ordinance. Fees shall be fixed in accordance with the ordinance. The university may modify the fees from time to time as may be felt appropriate to ensure that the university is capable of financing itself.
11. The admission policy of the university shall be evolved by the executive council. Special eligibility criteria for specific courses as stipulated by the academic council shall be incorporated into the admissions policy by the executive council.
12. An offer of admission may be withdrawn any time by the university if it finds that a student has made a false or wrong declaration or submitted a document which is found to be false or invalid for the purpose of seeking admission.

## **CHAPTER 4- OFFICERS OF THE UNIVERSITY**

**4.1** The following shall be the officers of the University, namely:-

1. the Chancellor;
2. The Pro Chancellor
3. the Vice-Chancellor;
4. the Pro-Vice-Chancellor;
5. the Registrar;
6. the Deans and Directors;
7. the Finance Officer;
8. the Controller of Examinations; and
9. such other persons as may be declared by the statutes to be officers of the Private University

### **4.2 CHANCELLOR**

1. The Chancellor shall be appointed by the Management Committee of the Trust.
2. The Chancellor shall constitute an interim Executive Council, which shall function until the Executive Council is constituted in terms of these statutes
3. The Chancellor shall virtue of his position be the head of the University and shall have all the powers as may be conferred upon him by the ACTS and STATUES framed here under.
4. The Chancellor shall appoint the Vice Chancellor based on the recommendations of the management committee.
5. The Chancellor shall be the ex-officio chairman of the Governing Council.
6. The Chancellor shall preside over at the convocation and other ceremonial functions of the university.

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7. The Chancellor shall have power to call for any information or any document from the University.
8. The Chancellor shall have power to conduct inspection of any college, hostel or department of the University. He shall have powers to order an inquiry in respect of any of these establishments related to University administration and financial management.
9. The office of the Chancellor shall be a honorary position. However the Chancellor may be paid out of the funds of the University such honorarium as the management committee deems fit to compensate him in the discharge of his duties and functions as the Chancellor. He may be reimbursed out of university funds the expenses incurred by him as Chancellor of the university.
10. The Chancellor may in writing under his hand addressed to the Management Committee, resign his office.
11. If, at any time, the office of the Chancellor is vacant, the Pro Chancellor shall act as the Chancellor until the Management Committee appoints a new Chancellor

### **4.3 PRO-CHANCELLOR**

- 1 Pro chancellor shall be appointed by the management committee.
2. The Pro Chancellor shall assist the Chancellor in discharging his duties and in the absence of the Chancellor shall represent the University at convocation, corporate and cultural functions.
3. Office of the Pro Chancellor shall be a honorary position. However the Pro Chancellor may be paid out of the funds of the University such honorarium as the management committee deems fit to compensate him in the discharge of his duties and functions as the Pro Chancellor. He may be reimbursed out of university funds the expenses incurred by him as Pro Chancellor of the university.
12. The Pro Chancellor may in writing under his hand addressed to the Management Committee, resign his office.

#### **4.4 VICE - CHANCELLOR**

1. The Vice-Chancellor shall be appointed by the Chancellor in such manner as may be prescribed by the management committee. The Vice Chancellor shall hold office for a period of three years, which may be renewed for successive terms by the management committee.
2. The Vice-Chancellor shall be a person of highest level of competence, integrity, morals and Institutional commitment. He should be a distinguished academician with minimum 10 years of experience as professor in university systems or 10 years of experience in equivalent position in research or academic administrative organisation.
3. The Selection of Vice-Chancellor shall be as per UGC Norms. It shall be done through a proper identification by a panel of 3-5 persons by a Search cum Selection Committee through a public notification or talent search process or a combination of both. The members of the Search Committee should be academicians of eminence. The Chancellor shall select the Vice Chancellor out of the panel of names suggested by the Search Committee.
4. The Vice-Chancellor shall exercise such powers and perform such other functions as may be prescribed.
5. The Vice-Chancellor shall be a whole time salaried officer of the University. The emoluments, and other terms and conditions of service of the Vice-Chancellor shall be determined by the Chancellor on the recommendations of the Management Committee.
6. The Vice-Chancellor shall be the principal executive and academic officer of the university, and shall exercise general supervision and control of the affairs of the University and give effect to the decisions of its officers and authorities.
7. The Vice Chancellor shall be responsible for the maintenance of discipline of the university, including but not limited to the resolution or settlement of disputes between employees, students and university
8. The Vice Chancellor shall be the ex-officio member of the Governing

Council.

9. The Vice-Chancellor shall be the ex-officio chairman of the Executive Council, Academic Council, Planning Board, Admission Committee, Disciplinary Committee, Examination Committee and any other authority of the university as may be provided by the statutes from time to time.
10. Removal from the office of Vice-Chancellor-
  - a) The Vice-Chancellor may offer his resignation in writing with three months notice to the Chancellor, who may accept or reject the Vice-Chancellor's offer of resignation based on the recommendation of Management Committee.
  - b) The Chancellor, on the recommendation of the Management Committee may remove the Vice-Chancellor from his office in accordance with the terms of the appointment with the university.

#### **4.5 PRO-VICE CHANCELLOR**

1. The Pro-Vice-Chancellor shall be appointed by the Executive Council in such manner as may be prescribed.
2. The Pro-Vice-Chancellor shall exercise such powers and perform such other functions as may be prescribed.
3. The Pro-Vice-Chancellor shall assist the Vice Chancellor in discharging his day to day activities as and when required by the Vice Chancellor. He shall exercise such powers and perform such duties as delegated to him by the Vice Chancellor.
4. The Pro Vice-Chancellor may offer his resignation in writing to the Executive Council.
5. The Executive Council may terminate the appointment of the Pro Vice Chancellor at any time in accordance with the terms of his appointment with the University.

## **4.6 REGISTRAR**

1. The Registrar shall be appointed by the Executive Council on the terms of employment as the Executive Council deems fit.
2. The Registrar shall be a whole-time salaried officer of the University. The terms of appointment and conditions of services shall be such as prescribed.
3. The holder of the post of Registrar shall possess the qualifications prescribed by the UGC.
4. The Registrar shall have the power to enter into agreements, sign documents and authenticate records on behalf of NMV University and shall exercise such other powers and perform such other functions as may be prescribed.
5. He shall be the custodian of records and common seal of the University.
6. He shall conduct the official correspondence of the authorities of the University
7. He shall represent the University in suits, legal and judicial proceedings upon the instructions of the Management Committee.
8. He shall issue all notices convening the meetings of all Committees of the University.
9. The Registrar shall be the ex-officio Secretary of the Governing Council, Executive Council and the Academic Council.
10. The Registrar may offer his resignation in writing to the Executive Council.
11. The Executive Council may terminate the appointment of the Registrar at any time in accordance with the terms of his appointment with the University.

## **4.7 DEANS**

1. Every Dean shall be appointed in such manner and shall exercise such powers and perform such duties as may be prescribed.

### **Dean of Faculty**

1. There shall be a Dean of Faculty for every Faculty / Institution/ College and

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shall be head of the Faculty/Institution/ College concerned.

2. A Dean of Faculty shall be appointed by the Executive Council from among the teachers of the Faculty.
3. Functions and Powers of the Dean of Faculty includes the following but not limited to
  - a. Ensure that the decisions of Board of Faculty are implemented
  - b. Bring to the attention of Executive Council and Planning Board the requirements of the faculty
  - c. Take measures for maintenance of libraries, laboratories, and other assets of the departments in the faculty.
  - d. Recommend to the Executive Council additional requirements of equipment, facilities, teachers and staff.
  - e. Evaluate the performance of the teachers of the Faculty and send an annual report to the academic / executive council with recommendations
4. The Dean of Faculty may offer his resignation in writing to the Executive Council. The Executive Council may accept or reject the offer of resignation.
5. The Executive Council may terminate the appointment of the Dean of Faculty at any time in accordance with the terms of his appointment with the University.

### **4.8 DIRECTORS**

1. Every Director shall be appointed by the Executive Council on the terms of employment, as the Executive Council deems fit.
2. The Director shall be the principal officer of the College / Institutions/ Center as the case may be.
3. The Director shall coordinate, plan and assess the progress of academic, co curricular and research activities of the college/ institutions/ centers.

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4. The Director shall exercise administrative control and supervise the organization of the College / Institutions/ Centers
6. A Director may offer his resignation in writing to the Executive Council.
7. The Executive Council may terminate the appointment of the Director at any time in accordance with the terms of his appointment with the University.

### **4.9 FINANCE OFFICER**

1. The Finance Office shall be appointed by the Management Committee on the terms of emoluments as the Management Committee deems fit.
2. The Finance Officer shall be a full-time salaried officer of the University. The qualifiers, experience, emoluments, and conditions of service for the post of the Finance Officer shall be determined by the Executive Council.
3. The Finance Officer may offer his resignation in writing to the Management Committee. The Management Committee may accept or reject the offer of resignation.
4. The Management Committee may terminate the appointment of the Finance Officer at any time in accordance with the terms of his appointment with the University.
5. The Finance Officer shall have the following responsibilities and duties
  1. Establish and maintain the University's accounting principles, financial policies, practices, procedures, and cost control initiatives and make recommendations to the Finance Committee in respect thereof
  2. He shall keep accurate records of all financial transactions, and prepare monthly, quarterly and annual financial reports.
  3. He shall prepare and present the University's budget and balance sheet to the Finance Committee.
  4. Finance Officer shall be the non voting secretary of the Finance Committee
  5. He shall be responsible for regular financial audit of the University.

#### **4.10 CONTROLLER OF EXAMINATIONS**

1. The Controller of Examinations shall be appointed by the Executive Council on the terms of employment as the Executive Council deems fit
2. The Controller of Examinations shall be a whole-time officer of the University.
3. The Controller of Examinations shall exercise such powers and perform such duties as may be prescribed.
4. The Controller of Examinations shall be the principal officer-in-charge of the conduct of examination of the University and the declaration of their results.
5. The Controller shall discharge his functions in accordance with the Examination Committee.
6. The Controller of Examinations may offer his resignation in writing to the Executive Council. The executive council may accept or reject the offer of resignation.
7. The Executive Council may terminate the appointment of the Controller of Examinations at any time in accordance with the terms of his appointment with the University.

#### **4.11 OTHER OFFICERS**

1. The manner of appointment and powers and duties of the other officers of NMV University shall be such as may be prescribed.

### **CHAPTER 5- AUTHORITIES OF NMV UNIVERSITY**

#### **5.1 The following shall be the Authorities of the University namely:-**

1. the Management Committee
2. the Governing Council
3. the Executive Council

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4. the Academic Council
5. the Finance Committee
6. the Planning Board
7. the Admissions Committee
8. the Examinations Committee
9. the Disciplinary Committee
10. such other authorities as may be declared by the statutes to be authorities of the Private University.

It shall be the power of the Executive Council to declare any other authorities such as Board of Studies and so on as Authorities of the NMV UNIVERSITY.

### **5.2 MANAGEMENT COMMITTEE**

1. The management committee shall be constituted by the Sponsoring body.
2. The Management Committee shall approve the statutes and ordinances and Ordinances and shall be the managing authority of the University.
3. The Management Committee shall exercise all powers of the Private University as prescribed by the Tamil Nadu Private Universities Act, 2019.
4. The Management Committee shall constitute the search committee for the selection of the Vice Chancellor.
5. The Management Committee shall appoint all the officers of the University as recommended by the Executive Council.
6. The Management Committee shall review and ratify all the decisions and recommendations made by the Governing Council and Executive Council.

### **5.3 GOVERNING COUNCIL**

1. The constitution of the Governing Council and the term of office of its members shall be such, as may be prescribed.
2. The Governing Council shall have a maximum of 10 members.

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1. Chancellor is the ex- officio Chairman of the Governing Council.
  2. Pro-Chancellor ( ex-officio member)
  3. Vice Chancellor (ex-officio member)
  4. Upto 7 members nominated by the Management Committee
  5. The Chancellor may also invite subject experts to the meetings of the Governing Council.
3. The Registrar shall be the non member, ex-officio secretary of the Governing Council.
  4. The terms of office of each nominated member shall be three years, renewable for successive terms by the Management Committee
  5. The Governing Council shall meet at least once a year to exercise its powers and functions.
  6. The meetings of the Governing Council shall be called by the registrar under the directions of the Chancellor.
  7. The quorum of the meeting of Governing Council will require at least 50% attendance of its members.
  8. Subject to the provisions of Tamil Nadu Private Universities Act, 2019, the Governing Council shall have the following powers and functions, namely:-
    - a) to review from time to time, the broad policies and programmes of the University and suggest measures for the working, improvement and development of the University;
    - b) to consider and pass resolutions on the annual report and annual accounts of the University and audit report of such accounts;
    - c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and
    - d) to perform such other functions as may be prescribed.
  9. The positions of the members of the Governing Council shall as such be honorary, however the members may be paid honorarium out of the funds of the University as the Executive Council may deem fit to compensate them for

the time devoted in and related to the meetings of the Governing council.

## **5.4 EXECUTIVE COUNCIL**

1. The Executive Council shall be the chief executive body of NMV University.
2. The Executive Council shall consist of a maximum of 10 voting members. The constitution of the Executive Council shall be in accordance shall be as follows -
  - a. Vice-Chancellor (ex-officio Chairman)
  - b. The Secretary to Government in-charge of Higher Education Department, ex-officio;
  - c. The Director of Collegiate Education, ex-officio.
  - d. Up to 7 members nominated by the Management Committee
3. The Registrar shall be the non-member, ex-officio secretary of the Executive Council.
4. The term of the nominated members shall be three years, renewable for successive terms by the Management Committee. The management committee can remove or replace any nominated member of the Executive Council before the term ends.
5. The Chairman can invite any other member for the meetings.
6. The powers and functions of the Executive Council include the following
  - a. Supervise and control the affairs of the University, and regulate and determine all matters concerning the university in accordance with the act, statutes, ordnances, rules and regulations of the university.
  - b. Shall approve the academic programs,
  - c. Make, amend or repeal the statutes, ordinances, subject to the approval of the Management Committee.
  - d. Consider and approve the budget of the university presented by the finance committee.

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- e. Determine on the recommendations of the academic council, with respect to grant of degree in different courses,
  - f. Institute scholarships, fellowships, medals, and distinctions to be awarded by the university
  - g. Consider and approve the appointment of teaching staff of University.
7. The Executive Council shall have at least 2 meetings per year. The minutes of the meetings shall be recorded by the Registrar and circulated to the members of the Executive Council and the Chairman of the Executive Council and Management Committee.
  8. The Executive Council shall give consideration to every resolution of the Governing Council, and the Management Committee, and take such action thereon as shall be required, and shall report to the Governing Council and Management Committee of the actions taken as the case may be.

### **5.5 ACADEMIC COUNCIL**

1. The Academic Council shall be the principal academic body of the University and shall subject to the provisions of the statutes, the ordinances and the applicable regulations, co-ordinate and exercise general supervision over the academic policies of the University.
2. Vice Chancellor is the ex-officio Chairman of the Academic Council. Registrar is the non member ex-officio secretary of the Academic Council. Other members of the academic council shall be nominated by the Executive Council from among the Directors, Deans, Professors and Teachers
3. The Academic Council shall be responsible for setting and maintaining the standards of education, teaching and training, and examination in the university.
4. Academic Council shall plan and monitor the development and the maintenance of academics of the university, and shall conduct academic audits of the departments / colleges. It shall plan, monitor, guide and coordinate Undergraduate and Postgraduate academic programs.

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5. Academic Council shall monitor and audit the progress of ongoing research programs and projects being taken up by the university, and recommend future research proposals to the executive council.
6. Academic council shall advise the Executive Council on all academic matters and shall forward its recommendations to the Executive Council.
7. Academic Council shall make recommendations on proposals submitted by the Board of faculties/ studies in regard to the course of study, examination and award of degrees.
8. Academic Council shall recommend to the Executive Council for the establishment of new Institutions / Departments / Centers and laboratories.
9. Academic Council shall recommend to the Executive Council the collaboration and joint ventures with International and National universities and other Institutions.
10. Academic Council shall perform all such duties and responsibilities with regards to academic matters as may be assigned to it.
11. Academic Council shall have the power to constitute sub committees to exercise its powers and implement its decisions.
12. Academic Council shall have a minimum of two meetings per academic year.

### **5.6 FINANCE COMMITTEE**

1. The Finance Committee shall be the principal financial body of the University to take care of the financial matters.
2. The Finance Committee shall have a maximum of five members, with Vice Chancellor as the Ex-officio Chairman.
3. The Finance Officer is the ex-officio non voting secretary of the Finance Committee.
4. The Finance Committee shall have a minimum of two meetings in each Financial year to examine the accounts of the university and to scrutinise the proposals for expenditure.

5. The annual accounts and the financial estimates of the University, prepared by the Finance Officer shall be laid before the Finance Committee for consideration.
6. The Finance Committee shall submit an annual report, accounts and balance sheet to the Executive Council

## **5.7 PLANNING BOARD**

1. The Planning Board shall be the principal planning body of a Private University. The Planning Board shall ensure that the infrastructure and academic support system meets the norms prescribed by the regulatory bodies.
2. The constitution of the Planning Board, the term of office of its members and its powers and functions shall be such as may be prescribed.
3. The Planning Board shall have a maximum of seven members, with the Vice Chancellor as its Chairman and the Registrar as the ex-officio secretary.
4. Finance officer shall be a member of the Planning Board.
5. The Planning Board shall plan and monitor the University's physical infrastructure, prepare short term and long term plan for the University and its Institutions.
6. The Planning Board should meet at least twice a year.

## **5.8 BOARD OF FACULTY**

1. The University shall have a Board of Faculty with uncapped membership
2. The Constitution of Board of faculty shall be as follows
  1. Vice-Chancellor (Chairman)
  2. Deans of all Faculty / Colleges / Institutions
  3. All Directors
  4. All other Deans

3. Board of Faculty shall meet at least three times a year.
4. The power and functions of the Board of Faculty is as follows
  1. Responsible for monitoring teaching and research activities of Faculty / Institutions and for implementing the policies of the University and the decisions of the Executive Council.
  2. It shall identify the academic and welfare issues of students and faculty.
  3. It shall be responsible to assess the quality and provide direction to the academic work of the Institution including teaching, learning, training and research.

## **5.9 BOARD OF STUDIES**

1. There shall be one Board of Studies for each Faculty of the University
2. The Board of Studies of each Faculty / Department consists of
  - a) Head of the Faculty / Department – Chairman
  - b) Upto four professors of the Faculty
  - c) One Associate Professor of the Faculty to be inducted by rotation according to the seniority.
  - d) One Assistant Professor of the Faculty to be inducted by rotation according to the seniority.
  - e) Not more than two persons to be co-opted for their expert knowledge including those persons belong to the consultant profession or industry.
3. The following shall be the functions of the Board of Studies
  - a) Develop and consider proposals for the introduction of new courses, for changes to existing courses, reaccreditation or discontinuation of existing courses
  - b) It shall recommend to the Executive Council the minimal requirements

for eligibility for entry to particular courses of study

- c) It shall frame curriculum in accordance with the guidelines of Statutory Bodies.
- d) It shall identify areas of research and make recommendations to the Academic Council
- e) It shall recommend to the Academic Council the assessment criteria, examination pattern, eligibility of examiners and prescribe necessary regulations for the conduct of the Course / Study.
- f) It shall plan and implement inter-disciplinary research and academic programs.

### **5.10 SELECTION COMMITTEE**

1. The constitution of the Selection Committee and the term of office of its members shall be such as may be prescribed.
2. The Selection Committee is constituted to recommend to the Executive Council, the candidates for appointment to the posts of Professors, Readers & Lecturers in the Private University apart from other teaching posts as decided by the Executive Council from time to time in accordance with the guidelines of the University Grants Commission / Statutory Bodies.

### **5.11 ADMISSIONS COMMITTEE**

1. The constitution of the Admissions Committee and the term of office of its members shall be such as may be prescribed.
2. The admissions committee shall frame policies, criteria, procedures, rules and regulations for the UG, PG and PhD admissions into the University.
3. It shall hear appeals from rejected candidates and make recommendations accordingly to the Executive Council.
4. The admissions committee shall meet at least once a year.

## **5.12 EXAMINATIONS COMMITTEE**

1. The constitution of the Examinations Committee and the term of office of its members shall be such as may be prescribed.
2. Examinations committee shall organise and conduct the examinations of the University in a fair and transparent manner.
3. It shall be responsible for all the academic matters related to examinations.
4. It shall recommend the criteria for revaluation of examination results and ratify the final results for submission to the academic council.
5. It shall recommend to the executive council the outstanding students of the university and the awards to them.
6. It shall evaluate the validity and reliability of examinations so as to make necessary improvements.
7. It shall declare results of examinations.
8. It shall evolve methods for preventing and penalising cheating and fraud in relation to examinations.
9. It can withhold the results of any students against whom disciplinary action has been taken or is pending.
10. It shall ensure that all students have requisite attendance to complete the program or sit for examinations.

## **5.13 DISCIPLINARY COMMITTEE**

1. The constitution of the Disciplinary Committee and the term of office of its members shall be such as may be prescribed.
2. The Executive Council shall constitute a disciplinary committee in the university to maintain discipline amongst the employees and students of the University.
3. The Functions of the Disciplinary Committee shall be as follows
  - a) To hold enquiry into matters referred to it by the Vice Chancellor or

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Executive Council or any incident reported by any officer of the University

- b) It shall hold enquiry with respect to incidence of misconduct. It shall present its finding and recommendations of disciplinary action to be taken to the Vice Chancellor or the Executive council as the case may be.
- c) It shall evaluate the processes in place to ensure discipline and maintain the highest level of ethics in the university, and make recommendations to the Executive Council.

### **CHAPTER 6 : FUNDS OF THE UNIVERSITY**

The University shall have the following funds :

#### **6.1 PERMANENT ENDOWMENT FUND**

- (1) The sponsoring body shall establish a permanent endowment fund of at least rupees fifty crores.
- (2) The University shall have the power to invest the permanent endowment fund in such manner as may be prescribed.
- (3) The University may transfer any amount from the general fund or the development fund to the permanent endowment fund.
- (4) Any amount exceeding the minimum amount specified in sub-section (1) may be withdrawn from the permanent endowment fund by the University for the purposes of development of the University.

#### **6.2 GENERAL FUND**

- 1. The University shall establish a general fund to which the following amount shall be credited, namely:-
  - 1. all fees which may be charged by the University;
  - 2. all sums received from any other source;

3. all contributions made by the sponsoring body; and
  4. all contributions made in this behalf by any other person or body which are not prohibited by any law for the time being in force.
2. The money credited to the general fund shall be applied to meet all the recurring expenditures of the University.

### **6.3 DEVELOPMENT FUND**

1. The University shall also establish a development fund to which the following money shall be credited, namely:-
  - a) development fees, which may be charged from students;
  - b) all sums received from other sources for the purpose of the development of the University;
  - c) all contributions made by the sponsoring body;
  - d) all contributions made in this behalf by any other person or body which are not prohibited by any law for the time being in force; and
  - e) all incomes received from the permanent endowment fund.
2. The money credited to the development fund from time to time shall be utilized for the development of the University

### **6.4 MAINTENANCE OF FUNDS**

The funds established under sections 6.1, 6.2 and 6.3 shall subject to general supervision and control of the Management Committee, be regulated and maintained in such manner as may be prescribed

## **CHAPTER 7- EMPLOYEES OF THE UNIVERSITY**

### **7.1 APPOINTMENT, CONDITIONS OF SERVICES**

1. Teachers of the University shall be of the following categories namely,

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1. Professors/ Additional Professor / Associate Professor / Readers / Sr. Lecturer / Lecturers / Tutors / Demonstrator / Clinical Instructors
2. The teachers of the University shall be appointed by the duly constituted Selection Committee.
3. The qualification for teachers for appointment shall be as prescribed by the University Grants Commission and statutory bodies like the Medical Council of India, Indian Nursing Council etc.,
4. The staff vacancies shall be advertised on the University website as per the norms prescribed by the concerned regulatory body.
5. A teacher of the University shall follow the code of professional ethics. The teacher shall also follow the code of conduct and discipline for avoidance of sexual harassment.
6. The teachers shall be considered for promotion to the next cadre as per the norms of the respective council and their performance. However it is open to the Executive Council to have the continuous evaluation of the teaching staffs and provide for career advancement and in accordance with the guidelines framed by the University Grants Commission.
7. The university may constitute for the benefit of its employees welfare schemes/ insurance schemes as it may deem fit in such a manner and subject to such conditions as may be decided by the Executive Council.
8. Every staff shall be appointed under a written contract with terms and conditions agreed as may be mutually agreed upon.
9. The selection criteria, wages and other emoluments of non-teaching employees shall in accordance with the existing laws.
10. The university shall follow a non discriminatory policy with regards to selection or promotion of teaching or non teaching staff. There shall be no discrimination based on religion, caste, race, sex or region.

## **CHAPTER 8 - MISCELLANEOUS**

## **8.1 DISPUTES AS TO THE CONSTITUTIONS OF AUTHORITIES AND BODIES**

If any question arises as to whether any persons has been duly nominated or appointed as or is entitled to be a member of any authority or other body of the University, the matter shall be referred to the Chancellor whose decision thereon shall be final.

## **8.2 PROCEEDINGS OF UNIVERSITY AUTHORITIES AND BODIES NOT TO BE INVALIDATED BY VACANCIES**

No act or proceeding of any authority or other body of the University shall be invalidated merely be reason of the existence of a vacancy or of any defect or irregularly in the nomination of a member of any authority or other body of the University or of any defect or irregularity in such act or proceeding not affecting the merits of the case or on the ground that the authority or other body of the University,, did not meet at such intervals as required under this Act.

## **8.3 REMOVAL FROM MEMBERSHIP OF THE UNIVERSITY**

1. The Executive Council, may remove by an order in writing mode in this behalf, any person from membership of any authority of the University by a resolution passed by the majority of the total members of the Executive Council, and by a majority of not less than two thirds of the members of the Executive Council present and voting at the meeting, if such person has been convicted by the Court for an offence which in the opinion of the Executive Council involved moral turpitude.
2. The Executive Council may also by an order in writing made in this behalf remove any person from the members of any authority of the University if be becomes of unsound mind or has been adjudicated as an insolvent.
3. No action under this section shall be taken against any person unless he has

been give na reasonable opportunity to show cause against the action proposed to be taken

4. A copy of every order made under sub section (1) or sub-section (2), as the case may be , shall, as soon as may be after it is so made, be communicated to the person concerned in the manner concerned.

#### **8.4 AMENDMENTS**

1. The Executive Council from time to time may make statutes, amend or repeal the statutes in a manner provided in this section.
2. A statute or an amendment or a repeal of the statute passed by the Executive Council shall be submitted to the management Committee who may assent thereto or withhold its assent.
3. A Statute or Amendment of repeal of a statute passed by the Executive Council shall have no validity unless it has been assented to by the Management Committee.